

MEDINA COUNTY EMERGENCY SERVICES DISTRICT NO. 5

NOTICE OF PUBLIC HEARING

In compliance with the provisions of Chapter 551, Texas Government Code, notice is hereby given of public hearing of the Board of ESD Commissioners of Medina County Emergency Services District No. 5 to be held on **Tuesday February 15, 2022 at 6:00 p.m., at 211 Pearson St., Natalia, Texas 78059**

The following agenda items will be considered, and action taken as appropriate:

- 1) **Call to order and establish a quorum.**
- 2) **Public Comments:** *(Any individual may make a presentation relevant to the business of the District of not more than three (3) minutes to the Board, after executing the proper form, obtained from the Secretary).*
- 3) **Reading and approval of the minutes of the ~~September~~ meeting:** *October*
- 4) **Report of Service Providers in District:** Consider, Discuss and Possible Action
 - A. Report and presentations from Lytle Volunteer Fire Dept.
 - a. 2022 Contract.
 - b. Inform and request.
 - B. Report and presentations from Natalia Volunteer Fire Dept.
 - a. 2022 Contract.
 - b. Status on grant truck.
 - c. Inform and request.
- 5) **President's Report:** Inform, Consider, Discuss and Possible Action
 - A. Commissioner's Court appointments.
 - B. Statement of Officer / Oath of Office
 - C. Vote on BOESC positions
 - D. Select official newspaper
 - E. Notice of monthly meetings
 - F. Discussion on Economic Development.
- 6) **Treasurer's Report:** Inform, Consider, Discuss and Possible Action
 - A. QuickBooks reports of accounts and presentation of spreadsheet.
 - B. Administrative expenses-2022 Training conference
 - C. Payments
 - D. 2021 tax year audit prep NVFD/ESD5
- 7) **Secretary's Report:** Inform, Consider, Discuss and Possible Action
 - A. Website
 - B. Online training
- 8) **Consider, discuss, and take appropriate action on the following items:**
 - A. Requests for discussion items to be added to next month's agenda.
- 9) **Adjourn.**

Posted
HOUR 4:18 pm

FEB 07 2022

GINA CHAMPION
County Clerk Medina County, TX
By: *[Signature]* Deputy

I, Elizabeth K. Cargile, Secretary for the MEDINA COUNTY EMERGENCY SERVICES DISTRICT NO. 5 do hereby certify that this regular meeting notice, was delivered to the Medina County Clerk for posting at a place readily accessible to the general public at all times on the date shown in the MEDINA County Clerks file stamp and a copy was posted at the above mentioned meeting location. Said notices remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting in compliance with Texas Government Code 551.043.

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By: *Elizabeth K. Cargile*
MCESD #5 COMMISSIONER

For information or questions regarding this agenda or meeting, please call 830-665-6208

The MCESD#5 Reserves the right to adjourn into closed session at any time during the course of the meeting to discuss any of the matters listed above should such action be necessary as authorized by the Texas Open Meetings Act, Texas Government Code 551.071 (Consultation with Attorney) Code 551.074 (Personnel Matters) or 551.087 (Economic Development) and any other provision under Texas Law that permits this governmental body to discuss a matter in a closed session.

MEDINA COUNTY EMERGENCY SERVICES

DISTRICT NO. 5

Regular Meeting Minutes for

February 15, 2022

1. CALL TO ORDER AND ESTABLISH QUORUM:

President M. Rodriguez called the meeting to order at 6:01 p.m. A quorum was established with Commissioner's Maria Sanchez, Cathy Gonzalez, Linda Rodriguez, and Elizabeth Cargile present.

2. PUBLIC COMMENTS:

None

3. READING AND APPROVAL OF MINUTES:

The Commissioners reviewed the minutes of the October 26th 2021, regular meeting.

MOTION: Commissioner Gonzalez moved to adopt the minutes of the public hearings presented to the Board second by Commissioner L. Rodriguez; no discussion, passed unanimously.

4. SERVICE PROVIDER REPORT:

A. LVFD-Logan Medina was present for questions. Presentations were received and emailed to ESD Board members. Hard copy of presentations is on file.

a. 2022 Contract is agreed to and signed.

b. Inventory will be prepared for March meeting.

B. NVFD-Treasurer Gilbert Rodriguez was present for questions. Presentations were received and emailed to ESD Board members. Hard copy of presentations is on file.

a. 2022 Contract is agreed to and signed.

b. Grant for brush truck-Grant writer Albert Saldana reports that he has received update from the manufacturer and there are unforeseen shipping delays, Texas Forestry Service is aware of these delays across many grant vehicles and are granting extensions.

c. NVFD informed that the following vehicles are not in service #282, Brush Truck and #284. The recently purchased truck from Fredericksburg will possibly replace Truck #282. Inventory will be prepared for March meeting.

5. REPORT FROM PRESIDENT:

A. Commissioner's Court has reappointed Commissioner's Cathy Gonzalez and Elizabeth Cargile to a new term, and has reappointed Commissioner Maria Sanchez to finish her previously vacated term.

B. President Manuel Rodriguez performed the oath of office for Commissioners Sanchez, Gonzalez and Cargile after they signed the Sworn Statement of Office.

C. Commissioners voted on the positions for the BOESC, results as follows:

President

Manuel Rodriguez

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February 15, 2022

Vice-President Maria Sanchez
Treasurer Linda Rodriguez
Assistant Treasurer Cathy Gonzalez
Secretary Elizabeth K. Cargile

MOTION: Commissioner Cargile moved to elect the positions as listed in these minutes, seconded by Commissioner Gonzalez; being no discussion; motion passed unanimously.

D. President Rodriguez called for an official newspaper for the ESD 5.

MOTION: Commissioner Cargile moved to keep the "Devine News" as the official newspaper for the ESD 5; seconded by Commissioner Gonzalez-being no further discussion; motion passed unanimously.

E. Notice of monthly meetings must be submitted to the Devine News and placed on the ESD 5 website.

MOTION: Commissioner Cargile moved to be allowed to submit the "Notice of Monthly meetings to the Devine News for publication and will post on the ESD 5 website. Seconded by Commissioner L. Rodriguez, being no discussion, motion passed unanimously.

F. Economic development discussion regarding upgrade to the NVFD meeting place and surrounding property. BOESC is made aware of the property bounds being within the CD's tire shop north side wall of the building. The shop currently pays monthly rent to the NVFD, Commissioner Gonzalez with be point person working with Assistant Chief Gilbert Rodriguez. Further discussion to continue at the March meeting.

6. REPORT FROM TREASURER:

A. QuickBooks presentation of M&O and I&S are attached. In accordance with the current budget there must be transfer of \$15,000.00 from the checking account to the M&O reserve account and \$15,000.00 from the checking account to the Capital reserve account. The past due funds in the amount of \$10,336.51 (\$28,433.01 less \$18,096.50 for new truck purchase) to M&O reserve.

MOTION: Commissioner Cargile moved to allow for the transfer of funds as outlined in the above discussions, seconded by Commissioner Gonzalez, being no further discussion, motion passed unanimously.

B. Administrative expenses for Commissioner's L. Rodriguez and Cargile to attend the SAFE-D training conference in Round Rock Texas.

MOTION: Commissioner Gonzalez moved to approve expenses and registration fees for the attendance of the SAFE-D training conference for attendees' Commissioner L. Rodriguez and Commissioner Cargile,

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seconded by Vice-President Sanchez; being no discussion, motion passed unanimously.

- C. Treasurer Linda Rodriguez reported payments made or due as follows:
- | | | |
|---|-----------|------|
| Cathy Gonzalez-per diem (Fredericksburg) | \$ 287.76 | #871 |
| MEDINA COUNTY APPRAISAL DISTRICT | 7,425.88 | 872 |
| Burns Anderson Jury & Brenner (legal) | 260.00 | 873 |
| BMA (water tax) | 40.00 | 874 |
| SAFE-D (registration fees for training) | 590.00 | POS |
| Kalahari Resort (deposit/training \$179.00x2) | 358.00 | POS |
| NVFD (1 st Payment) | 49,500.00 | 875 |
| LVFD (1 st payment) | 10,000.00 | 876 |
| EXTRACO BANK (apparatus #289 payment) | 57,697.43 | 877 |
| SECURITY STATE BANK (station #2 payment) | 18,401.69 | 878 |
| Elizabeth Cargile | 394.82 | 879 |
| Linda Rodriguez | 394.82 | 880 |
| Kalahari Resort (lodging/training \$438.55x2 rooms) | 877.10 | POS |

MOTION: Commissioner Cargile moved to ratify previously authorized checks and to approve all payments, second by Commissioner Linda Rodriguez; no discussion, motion passed unanimously.

D. ESD/NVFD audit status update in March

7. **SECRETARY'S REPORT:**

A. Secretary's report will be submitted in February.

8. **ITEMS FOR REVIEW, DISCUSSION & ACTION IN MARCH:**

- A. VFD incentive programs -pay per call
- B. Purchase of new tractor
- C. NVFD department remodel or build new
- D. Receipts for new equipment purchases.
- E. Audit status for NVFD and MCESD #5
- F. First quarter budget review

9. **ADJOURNMENT:**

Commissioner Sanchez moved to adjourn the meeting; second by Commissioner Cargile. The meeting was adjourned at 7:11 p.m.

Respectfully submitted,



Elizabeth K. Cargile, Secretary

Approved by M.R.